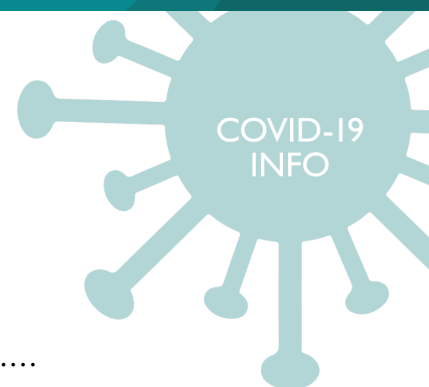


# Staff Screening Tool for Health Services



To be completed by **all** staff before commencing every shift.

**Staff member name:** .....

**Ward or service (eg ED, Attendant):** .....

**Recorded temperature on arrival: (Optional)**.....

	Yes	No
1. Do you feel unwell with fever (or signs of fever eg night sweats, chills), or have you felt feverish or had a high temperature recorded recently?		
2. Do you feel unwell with shortness of breath or any cold/flu-like symptoms, eg runny nose, cough, sore throat? <i>If concerned, check temperature and record above.</i>		
3. In the last 14 days, have you had close contact* with someone who is known to have COVID-19, without wearing appropriate personal protective equipment?		
4. Is anyone in your household unwell with fever or cold/flu-like symptoms, or has anyone in your household recently had a fever or temperature?		
5. In the last 14 days, have you arrived in Tasmania from interstate (or overseas)?		
6. Have you been instructed by Public Health Services to be in quarantine or isolation at this time?		

\* for the definition of 'close contact', see over the page.

**If you answered YES to any questions above, see over the page for what to do.**

I declare the information I have provided is accurate and correct to the best of my knowledge.

Signature: \_\_\_\_\_

Date: / /2020.

## What to do if you answered yes to any of the screening questions

**If you answered YES to Q1 or 2 or have a temperature  $\geq 38^{\circ}\text{C}$ , YOU CANNOT WORK.** Put on a surgical mask, advise your manager you are unwell and seek urgent testing through your workplace or phone the Public Health Hotline (1800 672 738) for advice. You must also complete the shift log attached to this form. You must then **go straight home** (or your chosen place of isolation) and stay at home except to be tested or to access urgent medical care.

**If you answered YES to Q3, YOU MUST GO STRAIGHT HOME** (or to your chosen place of quarantine). Tell your manager you are in quarantine. If you have worked anytime since your contact with the known case, complete the shift log. If you have not already been contacted by Public Health Services about being a close contact, phone the Public Health Hotline (1800 671 738) as soon as possible and advise them. After 14 days in quarantine, you can return to work if you remain well.

**If you answered YES to Q4,** you can work. Please arrange testing for your household member as soon as possible and monitor yourself for fever or respiratory symptoms eg cough, sore throat, shortness of breath.

**If you answered YES to Q5, YOU MUST GO STRAIGHT HOME** (or to your chosen place of quarantine), unless you have received written exemption to work and abide by the conditions of your exemption. If you have not received written exemption, tell your manager you are in quarantine. If you have worked anytime since your arrival in Tasmania, complete the shift log. After 14 days, you can commence/return to work if you remain well.

**If you answered YES to Q6, YOU MUST GO STRAIGHT HOME** (or to your chosen place of quarantine/isolation). Tell your manager you are in quarantine/isolation. If you have worked anytime since your quarantine period started, complete the shift log.

**\* A close contact is anyone who:**

- *had face-to-face contact (within 1.5 metres) for more than 15 minutes (cumulative over the course of a week) with a confirmed case, while that person was or may have been infectious, including in the 48 hours before symptom onset*
- *shared a closed space (eg waiting room, classroom) for more than two hours with a confirmed case, while that person was/may have been infectious, including in the 48 hours before symptom onset.*

*Close contacts do not include healthcare workers who used infection control precautions, including the recommended personal protective equipment, while caring for someone with COVID-19.*

