

COVID-19 Service Continuity Supplies Fund Guidelines and Assessment Criteria

Purpose and Overview

The purpose of the COVID-19 Service Continuity Supplies Fund is to support community service organisations to protect the workforce (paid and volunteer) to continue to deliver essential community services in line with [COVID-19 Safety Plans](#).

A total of \$100,000 is available to provide financial assistance to community service organisations in Tasmania for the provision of Personal Protective Equipment, Rapid Antigen Tests for use by the workforce and other COVID-19 related supplies.

Organisations are required to review COVID-19 Safety Plan regularly, especially as circumstances change in the community and in the workplace, and when Public Health identifies new requirements. Advice for community services on the use of masks and Rapid Antigen Tests is emerging. A summary of advice on the use of masks can be found [here](#). Organisations are encouraged to monitor Public Health advice on the use of Rapid Antigen Tests. Organisations can contact TasCOSS to discuss any aspect of their application

Organisations are able to apply for up to \$4,000 in funding to assist with the purchasing of this equipment where other funds are not available.

The fund is administered by TasCOSS on behalf of the Tasmanian Government.

Application Process

TasCOSS will manage a simple and streamlined process to ensure funding is released to organisations in a timely manner. Organisations are encouraged to submit applications as early as possible as applications will be assessed as they are received. TasCOSS will inform applicants of the outcome within five (5) business days.

- Organisations can apply for up to \$4,000 in funding.
- Funds are available for COVID-19 essential supplies which are required to deliver vital services to Tasmanians such as:
 - Personal Protective Equipment (PPE), including but not limited to, face masks
 - Rapid Antigen Tests (RATs); and
 - COVID-19 related supplies (e.g. hand sanitiser, disinfectant wipes).
- Where evidence is supplied, retrospective funding can be requested for:
 - PPE and COVID-19 related supplies purchased from 15 December 2021; and
 - RATs purchased from 6 January 2022.

Successful applicants may receive full or partial funding and will be notified by email and paid accordingly. Successful applicants will be required to provide evidence of expenditure and complete an acquittal form by 30 April 2022.

If you have any questions regarding the COVID-19 Service Continuity Supplies Fund, please email covid19@tascoss.org.au.

Eligibility

- Organisations must be legal entities, registered with the Australian Charities and Not-for-profits Commissioner (ACNC), based in Tasmania delivering community services to Tasmanians in vulnerable circumstances.

Assessment Criteria

TasCOSS will use the following criteria to assess COVID-19 Service Continuity Supplies Fund applications.

1. Outline of services delivered and how the requested COVID-19 essential supplies will be used to protect staff and ensure service continuity in line with COVID-19 Safety Plan.
2. Clear outline of what COVID-19 essential supplies are being requested and their cost.
3. Confirmation that funding has not already been provided for the 'Essential Supplies' applied for under this program.

Sourcing of Supplies

It will be up to organisations to source supplies. The Department of State Growth maintains the [Personal Protective Equipment temporary supply register](#) which provides details of suppliers for many key items, and provides a useful starting point.

Privacy Statement

TasCOSS pledges to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012.

The information provided to TasCOSS will be used for the purpose of assessing eligibility and distribution of funds and reporting to the Tasmanian Government on expenditure and use of funds.